

Woy Woy Fishermen's Wharf FUNCTION PACKAGE





Function Package

WELCOME TO WOY WOY FISHERMEN'S WHARF WEDDINGS + EVENTS

With sweeping views over Brisbane Water, our waterfront restaurant is the perfect venue for a fun, relaxed party or function.

We offer exclusive use of our stunning restaurant space for canapé style parties for up to 100 guests.

We invite you to browse the food and beverage packages presented here. We can assist you with your selection to ensure it suits your needs.

We look forward to helping you plan your wedding or event at Woy Woy Fishermen's Wharf.

PHONE: (02) 4341 1171 or (02) 4344 5143

EMAIL: info@woywoyfishermenswharf.com.au

ADDRESS: The Boulevard, Woy Woy NSW 2256

WEBSITE: www.woywoyfishermenswharf.com.au



Exclusive Hire of the Restaurant

For events or weddings held at Woy Woy Fishermen's Wharf, a \$1000 venue hire fee is charged. This includes exclusive use of the restaurant and staff plus the following:

Five hour package with an entrance via the timber boardwalk through to the restaurant.

The option of a canapé style event served with optional interactive meal options.

Unlimited beverage packages.



Canapé package

\$65/head

This package includes fish & chip boxes (days' best fish) and eight further options. See examples below. All food is served canapé style.



- Fresh peeled prawns
- Tempura prawn cutlets
- Freshly shucked oysters
- Fish tacos (haloumi option available)
- Sashimi spoons
- Barramundi spring rolls
- Ceviche cups
- Smoked trout and wasabi tostadas
- Salt & pepper squid
- BBQ chicken or beef skewers and sauce
- Eggplant arancini balls
- Roast beef sliders (haloumi option available)
- Flat bread and spicy capsicum dips
- Mixed seafood dips and potato crisps

Vegetarian and Vegan If you require a purely vegetarian/vegan option for some guests please notify at least three weeks prior to the event.

ADDITIONAL MENU OPTIONS

PAELLA - \$200

This Spanish classic is a great sharing option. Served in a large paella pan, this seafood-only paella not only tastes amazing but makes for a great sight as it is brought out and served to your guests.

BLOODY MARY OYSTER BAR - from \$400

On arrival guests can help themselves to a selection of fresh local rock oysters and Bloody Mary shots. A fun way to start the function.

CAKES & DESSERTS

Woy Woy Fishermen's Wharf does not offer cakes for the receptions. We can supply a gelato dessert at \$5/head. For all outside cakes brought in, Woy Woy Fishermen's Wharf charges a cutting and service fee of \$100. Woy Woy Fishermen's Wharf takes no responsibility for the safety or condition of any cake or dessert supplied by outside contractors.

Drinks package

\$65/head

This package allows for continuous service of alcohol for the duration of your function. In the event that we run out of one or more of your selected alcohol choices, management will replace with a similar product.

For your package you will choose one white wine, one red wine, one sparkling wine, two beers (light beers will be included as part of package). All soft drinks and sparkling water are included in the package. Here is a selection of our wine choices.



WHITE WINE

Tappo (Sauvignon Blanc *Marlborough, NZ*)
Scarborough (Chardonnay *Hunter Valley, NSW*)
Cooter & Cooter (Riesling *Clare Valley, SA*)

RED WINE

Epsilon (Shiraz *Barossa, SA*)
Salomon (Cabernet Sauvignon *Finnis River, SA*)

SPARKLING WINE

Carmina (Prosecco *Veneto, Italy*)
Monmousseau (Brut *Loire Valley, France*)

BEERS

Stone & Wood Pacific Ale
Tiger Lager
James Boags Premium
Asahi Black
Six String Pale Ale
Corona
Lord Nelson Pale Ale
Crix Arms Lager

Terms & Conditions

Capacity A Woy Woy Fishermen's Wharf canapé event can host up to 100 guests.

Duration All events at Woy Woy Fishermen's Wharf have a duration of 5 hours. Your event can commence at either 12pm or 6pm. We are licensed until 11pm only. No events can go past this time.

Event days Woy Woy Fishermen's Wharf is open 6 days of the week, Monday-Saturday. For public holiday days please ask for further information. Additional fees apply.

Ceremony on site Woy Woy Fishermen's Wharf does not accommodate ceremonies on site.

Deposit, payment terms + agreement form To confirm your booking we require an initial security deposit of \$3000.00 (credited towards the final account) within 7 days of making your reservation. Once paid, this reflects your recognition and agreement with the Terms & Conditions outlined in this package. We also require a signed and completed copy of the Security + Agreement Form - this is to be returned within 7 days of confirming your booking. Woy Woy Fishermen's Wharf holds the right to cancel any bookings not held with a Deposit Payment and completed Security + Agreement Form. 50% of the minimum spend is due 60 days before your event (credited towards the final account) and full payment is due 14 days prior to the event date, no later. Payment by cash, direct debit or bank cheque incurs no surcharge. Any payments of \$500 or more paid by credit card will incur a 2% surcharge (MasterCard and Visa only). Small increments paid by Credit Card to avoid the 2% surcharge are not accepted.

Woy Woy Fishermen's Wharf Charge For any event held at Woy Woy Fishermen's Wharf \$1000.00 is charged. This includes exclusive use of the restaurant, cost of the team and basic styling.

Mandatory fees For any event held at Woy Woy Fishermen's Wharf, 4 mandatory fees apply. Food package per head, Beverage package per head, security guard hire and Woy Woy Fishermen's Wharf charge of \$1000.00.

Final numbers & menu selection The guaranteed number of guests attending the event is required at least 3 weeks prior to the event for catering and teaming needs. Once final numbers are given this will be taken as confirmed. The final invoice will be issued to you 21 days prior to your event. Catering will be provided for this number and this will be the minimum charged irrespective of last minute cancellations. Guest cancellations cannot be credited towards other elements of your event including additional styling. All final food and beverage selections are also required at least

21 days prior to the event. All food is subject to seasonal change, however notification will be given for this.

Minimum spend A minimum spend for a Fri – Sat event of \$11,000 is required for any event held at Woy Woy Fishermen's Wharf. The minimum spend for a Mon – Thurs event is \$6,500. Please note that during school holiday periods the Mon – Thurs minimum spend is increased to \$11,000.

Cancellation policy While we understand that due to unforeseen circumstances it may be necessary to cancel or postpone your event, the following must apply: All cancellations or changes of date made incur a loss of full deposit. No credits will be given for change of date or for the general cafe trade. Any cancellation made 60 days or less prior to your event, will incur a loss of 50% of the minimum spend. All cancellations made within 14 days of your event will incur a loss of all monies due as stated on your invoice. Cancellations must be confirmed to Woy Woy Fishermen's Wharf in writing. Due to unforeseen circumstances, extreme weather conditions or accidents, Woy Woy Fishermen's Wharf has the right to cancel any booking and refund any deposit or payments made.

Additional (supplier) meals Meals for entertainers, photographers and videographers must be supplied at \$60.00 per head. This will include a main sit down meal in their break, and drinks throughout the event. It does not include canapés.

Under 18s meals The charge per head for guests under 18 years, including the food menu package and drinks, is \$60.00 per head. For children 12 and under requiring children's meals and drinks the cost is \$25.00 per head. For little ones requiring no food or beverages there is no charge.

Prices Woy Woy Fishermen's Wharf makes every effort to maintain prices for functions, however they may be subject to alteration prior to your event due to food and beverage price increases. All prices are inclusive of GST.

Security Woy Woy Fishermen's Wharf will hire a security guard for the duration of your event. This cost will be added to the overall bill and is mandatory to ensure proper RSA procedures are followed and to help monitor the behaviour of guests. Organisers/Hosts are financially liable for any damage sustained, or loss incurred, to Woy Woy Fishermen's Wharf property, fixtures or fittings, through their own actions, those of their guests, sub-contractors and contractors. Credit Card details are required at the time of your booking to cover any damages that may occur. The Security + Agreement Form will be supplied to you on the day of your booking to fill out and return to the Event Coordinator within 7 days. Credit Card details are the only form of security accepted.

Alcohol and decorum Woy Woy Fishermen's Wharf is a fully licensed venue. No BYO beverages are permitted. It is your responsibility to ensure the orderly conduct of your guests. All beverages are subject to seasonal change however notification will be given for this. Any guests deemed intoxicated will be denied service and any deemed aggressive or disruptive will be ejected. Please note this also applies to hosts/organisers, members of bridal parties and immediate families.

Due care While our team will take care, no responsibility will be taken for damage or loss of goods, gifts, equipment or merchandise left on the premises prior to, during or after the event. As the restaurant is a wharf built over water, the following items are not permitted at your event: confetti, rice, streamer poppers, or sequin type scatters eg. stars, hearts.

Cleaning fee A cleaning fee will be charged, at the discretion of Management, should the premises be left in an unacceptable state.

Decor + styling All major furniture items, fixtures and fittings must remain as styled and positioned by Woy Woy Fishermen's Wharf. The Wharf must approve any decorations brought in. The Wharf reserves the right to refuse any decorations deemed not in keeping with the style of the venue. The Wharf will not help in any way with the set up or take down of outside decorations and takes no responsibility for the condition or ongoing set up of said decorations (this includes lighting of candles/lamps etc.). All outside decorations can be installed 1 hour before the event start time and are to be removed immediately at the end of the event.

External contractors All external contractors and hire must be advised to Woy Woy Fishermen's Wharf 14 days prior to your event and are subject to approval by management. The Wharf will apply limits or time restrictions on the contractors.

Entertainment/music Woy Woy Fishermen's Wharf is happy to accommodate DJs and bands/vocalists. All equipment must be supplied by your hired Band or DJ as The Wharf does not have facilities for this. While we understand you wanting music at your event, music sound levels must be kept at a particular pitch. Due to the space and noise restrictions, a 3 piece band is the maximum we can allow, this includes the vocalist.

Decorations Nothing is to be nailed, screwed, blue-tacked or adhered in any way to any wall, door or other part of Woy Woy Fishermen's Wharf. All decorations must be approved by the restaurant manager prior to the reception.

Tastings Woy Woy Fishermen's Wharf does not offer food or beverage tastings. However, the restaurant menu reflects the style we bring to your wedding or event.

Smoking In accordance with the NSW Health and Hygiene laws, smoking is prohibited within Woy Woy Fishermen's Wharf, the childrens play area in front of the building and

surrounding areas. This will be strictly enforced by staff and security at the event.

Drinking on premises All drinks must be consumed within the Woy Woy Fishermen's Wharf restaurant area. Drinks are not to be consumed on the timber boardwalk entry or in the take away dining area. Drinks must not be taken off premises. This will be strictly enforced by staff and security at the event.

Gratuities Gratuities are discretionary and are appreciated by The Wharf's team.

Indemnity Woy Woy Fishermen's Wharf guarantees the use of the freshest ingredients and ensures that food is prepared under the most hygienic conditions. However no liability is taken by Woy Woy Fishermen's Wharf for any latent defect in any product used.

Food allergies Please advise details of guests with food allergies when confirming final numbers. While the chefs and kitchen teams will do their utmost to ensure the said allergen is not in the meals prepared, we cannot guarantee it as our kitchen does use a wide variety of ingredients on a daily basis. Woy Woy Fishermen's Wharf takes no responsibility for the safety or wellbeing of any guest who is allergic to any ingredients used in our kitchens. Please note any guests that are allergic to gluten or any seafood product are at high risk dining with us as we deal with wheat flour and large amounts of seafood every day. We cannot guarantee cross contamination has not occurred and these guests must dine at their own risk.

Footwear & attire Woy Woy Fishermen's Wharf is a jetty restaurant with wooden plank flooring that is uneven in places and can be slippery. We recommend that guests wearing heels or leather soled shoes take care when moving around. All guests who take their shoes off will be asked to put them back on. Woy Woy Fishermen's Wharf takes no responsibility for guests who injure themselves by falling over.

Early arrival of guests Woy Woy Fishermen's Wharf events and weddings begin strictly at the organised time on your Event Run sheet. Guests will not be permitted until this time.

Public liability insurance Woy Woy Fishermen's Wharf holds public liability insurance HOWEVER all external suppliers, sub contractors and contractors are required to have their own public liability insurance. The Wharf's public liability insurance is very specific to our venue and fit out. No harm or damage to guests caused by any external supplier equipment, styling decor, furniture or goods is covered by the Wharf.

Point of contact To avoid any confusion or mixed messages, during the lead up to your event, and post event, all communication is to remain between the event organiser/s and the Wharf's restaurant/event manager. The manager will aim to answer all online and phone queries as quickly as possible but will be unavailable for two days a week. In the event the manager is sick or on holiday another staff member will be recommended as point of contact.